**Present:**

Chasity Newkirk (Chair/ Durham County Health Department); Brittany Dobbins (Caldwell County Health Department); Kathie Cox (Outgoing Vice-Chair); Ashley Rink (Burke County Health Department); Anna Martin (Caldwell County Health Department); Ulva Little-Bennett (Hoke County)

1. **Introductions**
2. **General**
   * Group does not yet include the communications section, need representation on these planning meetings.
   * 2015 had 5 sessions
   * Governing board strategic plans to address healthy babies and reducing mortality is going to be focus for next 3 years
3. **Topics of Interest**
   * Creative ways to find funding during budget cuts
     + Office of Rural Health
     + Anna Staples
   * Chronic disease prevention- implementation and sustaining national diabetes program
     + Travis Greer (speaker)
   * Project Lazarus: night session with lightening rounds (prescription medication use and abuse)
   * Role of health education in Hepatitis C education
   * Decreasing infant mortality
     + Having different communities/regions present on their strategies
   * Obesity- Eat Smart, Move More online program
   * Worksite wellness
   * Role of health education
   * Chronic disease
4. **Speakers**
   * Mike Newton-Ward: expert on social marketing and information
   * Randy Reubenstein: Educating for successful parenting
   * Shawnee: Workshop on Wheels
   * Anna Staples
   * Travis Greer
5. **Next Steps**
   * Abstract submissions: Send out request through NCPHA listserv for speakers under each topic and if interested send us an abstract. Recommended refining abstract form. Brittany Dobbins can send the NCSOPHE abstract form to Chasity Newkirk. This form has more detail included.
   * Volunteers for the day of the conference: recommend using students and/or interns.
   * Awards: Send award nominations a month earlier, reminder every 2 weeks and set absolute date.